

**NH EMERGENCY MEDICAL & TRAUMA SERVICES  
COORDINATING BOARD**

**Lakes Region Fire Mutual Aid  
62 Communications Drive  
Laconia, NH**

**MINUTES OF MEETING  
SEPTEMBER 19, 2002**

**Members Present:** Clay Odell, Joseph Sabato, MD; Eileen Bartlett, Stephen Grise, Janet Houston, Joseph Mastromarino, MD; Douglas McVicar, MD; George Patterson, Suzanne Prentiss, Susan Reeves, Dianne Roberts, John Sutton, MD; Norman Yanofsky, MD

**Members Absent:** Stephen Achilles, Thomas Blanchette, David Duquette, Paul Gamache, Todd Germain, Karen Lord, Jackie Normile, Clare Wilmot, MD;

**Guests:** Jon Bouffard, Donna Clark, Jeanne Erickson, Steve Erickson, Ed Laverty, Stephen L'Heureux, Nick Mercuri, Gary Zirpolo

**Bureau Staff:** Kathy Doolan-Field Services Coordinator, William Wood-Preparedness Coordinator

**I. CALL TO ORDER**

**Item 1.** The meeting of the NH Emergency Medical & Trauma Services Coordinating Board was called to order by Clay Odell at 1:34 PM at the Lakes Region Fire Mutual Aid center in Laconia, NH

**II. INTRODUCTION OF NEW MEMBERS**

**Item 1. Guests Introduced.** No new members were introduced. All attendees introduced themselves.

Chief Sue Prentiss presented out-going Board Chairman George Patterson with an appreciation plaque on behalf of the Board, the Department of Safety and the Division of Fire Standards & Training for his efforts within the NH EMS system.

**III. ACCEPTANCE OF MINUTES**

**Item 1. July 18, 2002 Minutes.** J. Houston and N. Yanofsky requested that the minutes reflect their attendance at the meeting.

**Motion** by G. Patterson, second by J. Houston, to accept the minutes of the July 18, 2002 meeting as amended. Motion passed unanimously.

#### IV.

#### DISCUSSION ITEMS

**Item 1. NH Enhanced 9-1-1 System Update.** S. L'Heureux indicated that Emergency Medical Dispatch/911 in-service presentations continue statewide.

The Bureau of Emergency Communications (9-1-1) has been working with DHART in reviewing motor vehicle accident calls where initial information indicates the services of air medical resources might be beneficial. Possible follow-up information from 9-1-1 to local dispatch centers as to medical helicopter availability might be possible.

Interest has been expressed from Monadnock Community Hospital in conducting a research project on this topic.

**Item 2. EMS Medical Control Board Report.**

J. Mastromarino updated the Board on this morning's meeting:

- \*Etomidate approved as a new medication
- \*Glucagon and Calcium added for Beta Blocker protocols
- \*Amiodarone approved for refractory VF and antiarrhythmic uses
- \*EMT-Basic Epinephrine training curriculum being developed
- \*Sternal Interosseus infusion presentation deferred to 11/02 meeting
- \*NH DHHS implementing CDC-HRSA bioterrorism grant
- \*NH Public Health Association conference scheduled for 10/10/02 in Portsmouth. Chief Prentiss to speak on role of EMS in public health
- \*Due Process project continues with efforts to develop a statewide procedure
- \*HIPAA compliance efforts continue through the Bureau's Field Services Unit
- \*Seacoast Hospitals have signed a facilities diversion agreement
- \*Paramedic Education programs QA project continues. Two programs currently accredited. Representatives from NH paramedic programs will be invited to participate in project.
- \*NH Trauma System experiencing problems with neurosurgical coverage. Trauma conference scheduled for 11/6/02 in Meredith with focus on hospital disaster preparedness and trauma system coverage

**Item 3. Bureau of EMS Report.** Chief Prentiss provided the following updates:

- \*appreciation expressed for the efforts of staff during the reorganization process
- \*Liza Burrill is the new Education Coordinator located in the Northern NH EMS Office in Berlin
- \*Kathy Doolan is the new Field Services Coordinator located in the Upper Valley EMS Office in Claremont.
- \*Bill Wood is the new Preparedness Coordinator located in the Bureau Office
- \*David Dow is the new Field Services Representative located in the Southern NH EMS Office in Wilton
- \*Lenny Deane is the new Field Services Representative located in the Bureau Office
- \*Tammy Fortier continues as the Field Services Licensing Coordinator in the Bureau Office
- \*Karen Louis is the new Education Specialist located in the Seacoast EMS Office in Epping
- \*2 vacant Education Specialist positions have been posted. In-house applications have been received
- \*Fred von Recklinghausen is the Research Coordinator located in the Bureau Office
- \*Michelle Baker is the Statistician located in the Bureau Office
- \*The ALS Coordinator vacancy posting has received 8 applications, 4 applicants interviewed, 2 final interviews in process. This position will serve as liaison to the Medical Control Board.
- \*Final EMS Licensing Rules have been distributed to all EMS Units
- \*EMT Instructor/Coordinator school (15 candidates) held in the Littleton area is finishing. 2 more I/C Schools will be scheduled for the central and seacoast NH areas
- \*Federal HIPAA rules finalized in August. Attorney Doug Wolfberg will be in NH to do a "HIPAA: Now That The Regulations are Final" seminar on 11/6/02. The session will be held in Meredith. This session is co-sponsored by the NH Ambulance Association, the NH Association of EMT's and two other co-sponsors are being considered
- \*Second annual NH Trauma System stakeholders' conference will be held 11/6/02 at the Inn a Mills Falls in Meredith. Theme will include the role of a trauma system in disaster management
- \*The next meeting of the NH Trauma Medical Review Committee will be 10/2/02 at the NH Fire Academy in Concord
- \*Work will continue with the TMRC on the trauma grant
- \*EMS system awards will be presented at the 10/19/02 North Country EMS Conference banquet
- \*The Bureau is utilizing 2 new portable display boards

**Item 4. Hospital Restocking/HIPAA issues.** Chief Prentiss advised that the Field Services Unit will be developing resource materials to assist EMS Units with these topics.

**Item 5. Legislative Items.** J. Mastromarino stated that he had worked with the EMS Bureau and the Plaistow Fire Department on a local Epi Pen issue by the school board.

S. Reeves commented on citizen use of Epi-pens is similar to efforts to promote use of Automated External Defibrillators.

N. Yanofsky advised that funding to Poison Control Center services are being considered by a Legislative Study Committee. Legislation may be introduced to fund efforts through a telephone surcharge.

J. Houston requested that the Bureau keep the Board advised of any proposed Poison Control Center legislation.

**Item 6. Strategic Planning Update.** Chief S. Prentiss noted that Goal #2 (Education) of the Strategic Plan is being actively pursued by the Bureau's Education Unit.

C. Odell urged Board members to bring forward issues/topics for consideration at future meetings.

C. Odell will continue efforts to interface Board members with various components of the strategic plan. Individual members are requested to contact him with specific interests.

S. Reeves urged the Board to focus on the area of responsibility outlined in the EMS statute.

A package of EMS statute and new Licensing Rules was mailed to all Board members in July. Anyone needing a copy please contact the Bureau.

## **V.**

### **PUBLIC COMMENTS**

D. Roberts noted that several members' term limits have expired. All members are urged to renew their appointments as necessary.

"NH Intersections Collaborative" is underway to promote cooperation between NH Public Health, EMS and Public Safety agencies to address common interests and establish lines of communications. Charitable trust grant funding was applied for with written support from 20 different agencies.

**VI. ADJOURNMENT**

**Motion** by J. Sabato, second by N. Yanofsky, to adjourn the meeting at 2:44 PM. Motion passed unanimously.

**VII. NEXT MEETING**

Thursday, November 21, 2002 at 1:30 PM at the NH Fire Academy 222 Sheep Davis Road (Rte. 106-South) in Concord, NH

Respectfully submitted,

Suzanne M. Prentiss, Executive Secretary

(Prepared by: William Wood, Preparedness Coordinator)